

Part 2 – Registering for WBT Courses

Complete the steps above until you have accessed the **ALMS Home Page**, then continue with the steps below.

Searching the Catalog

1. At the **ALMS Home page**, click the **Catalog Search** button.

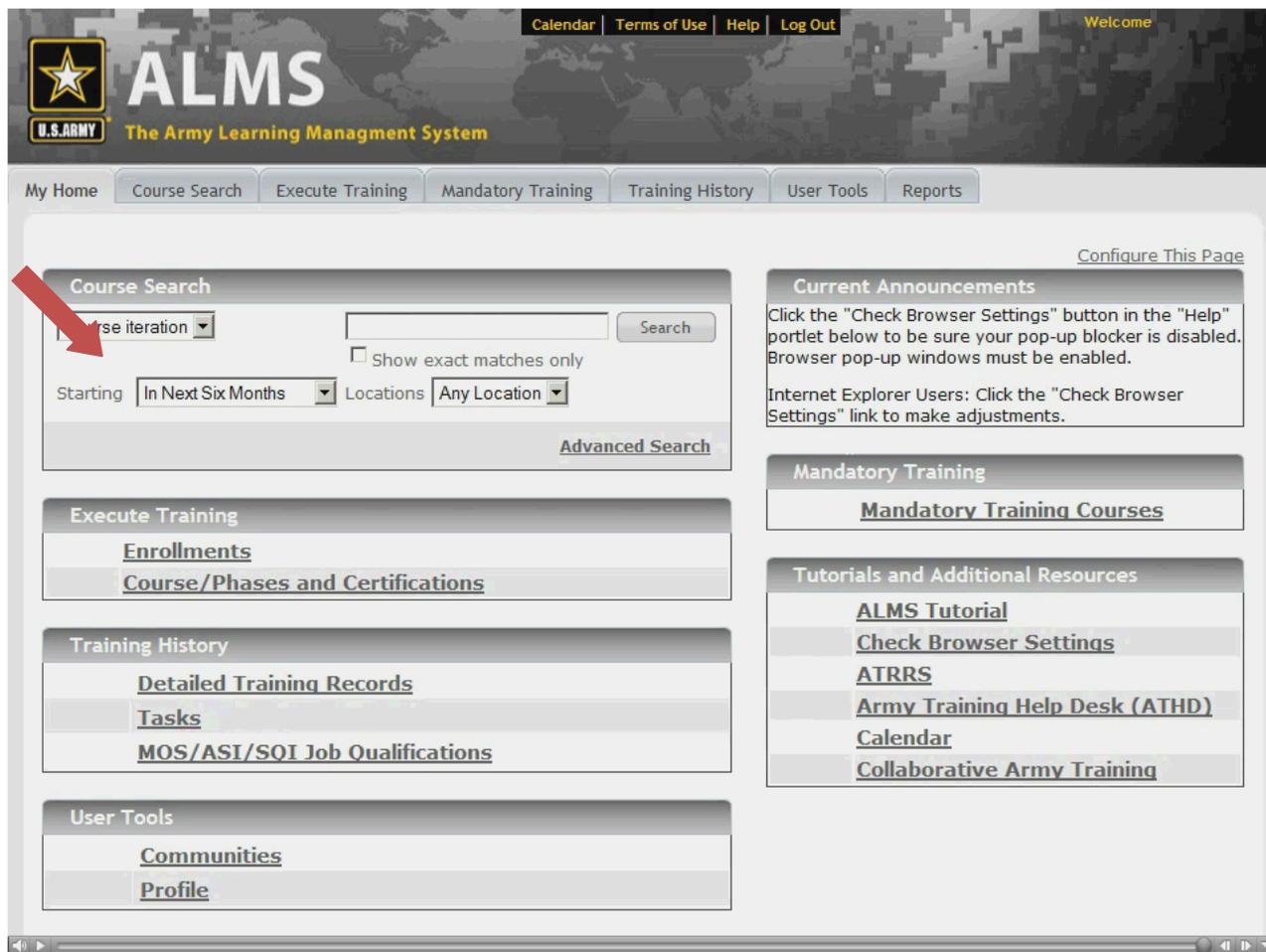


Figure 1. ALMS Home Page (Catalog Search).

2. The **Course Search** window will appear as shown below.

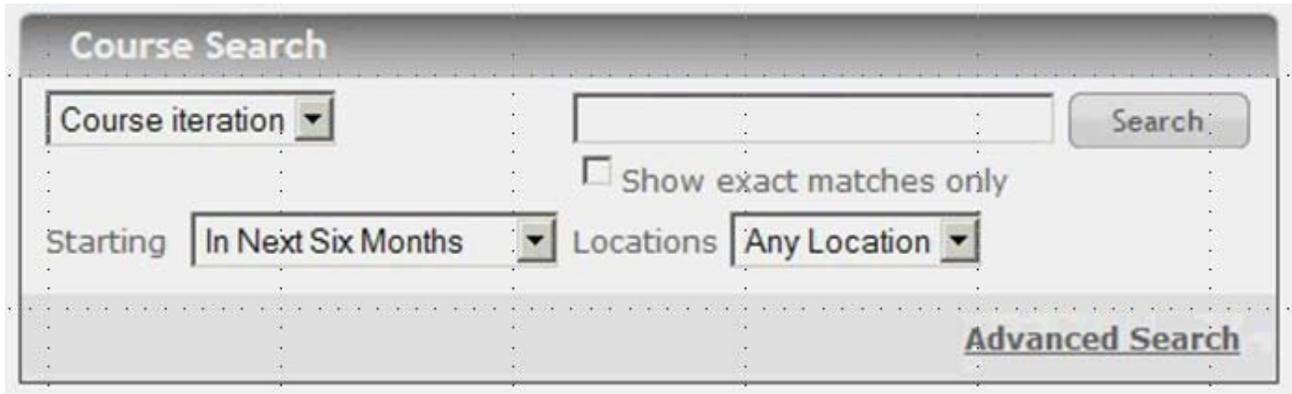


Figure 2. Course Search window.

Change the fields in the **Course Search** window as indicated below:

- **Course Iteration** (drop down box) – No change (use default)
- **Search** Text field – “gcss” [one word only; not case sensitive]
- **Show exact matches only** - leave *unchecked*
- **Starting** (drop down box) – No change (use default)
- **Locations** (drop down box) – Select “Any Location”

3. Click the **Search** button (not Advanced Search). The screen will appear as shown below.

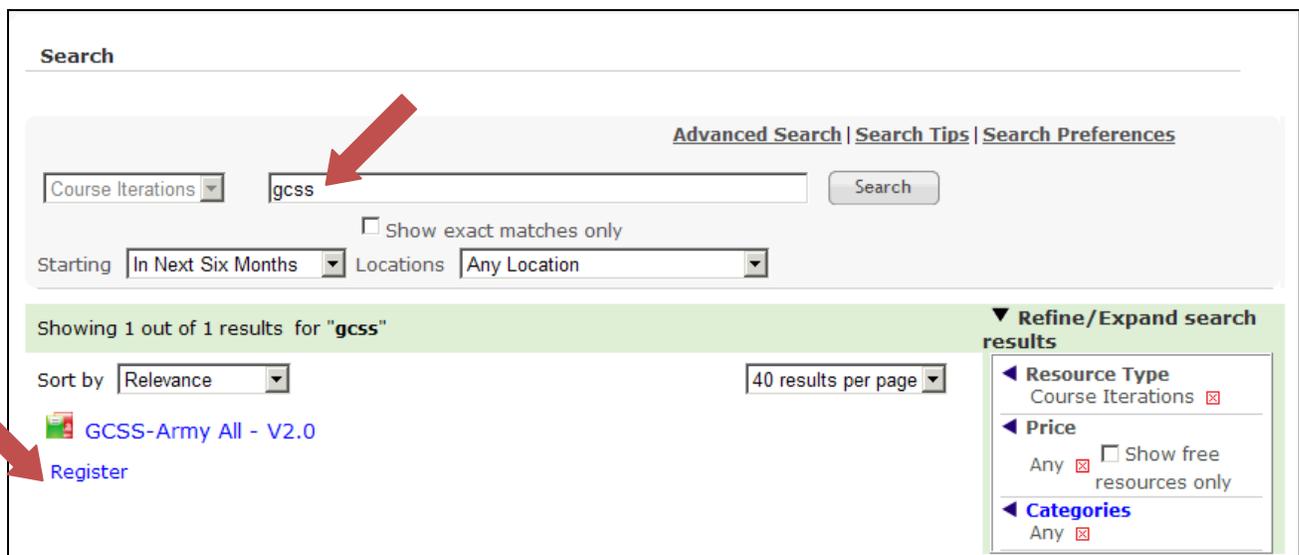


Figure 3. Search Results.

- Clicking the name of the course displays the **Course iteration** details (optional). Click the **Back to Search Results** button at the bottom of the screen to return to the previous screen.

Course Iteration Details

Title: GCSS-Army All - V2.0

Description:

Attachments: No items found

Item 1 : [GCSS-Army-Module 000-Common Core](#) [Print](#) | [Export](#) | [Modify Table](#)

Title	ID, Version	Type	Location	Language	Start Date	End Date
GCSS-Army-Module 000-Common Core	00041774	Web Based Training		English		

Figure 4. Course Iteration Details.

- Clicking the **Title** gives additional information (optional)

GCSS-Army-Module 000-Common Core (00041774)

Delivery Type: Web Based Training [More Actions](#)
[Add to Plan](#)

[Main](#) | [Learning Assignments](#) | [Associated Learning](#)

Completion Status: Not Evaluated

Score: 0

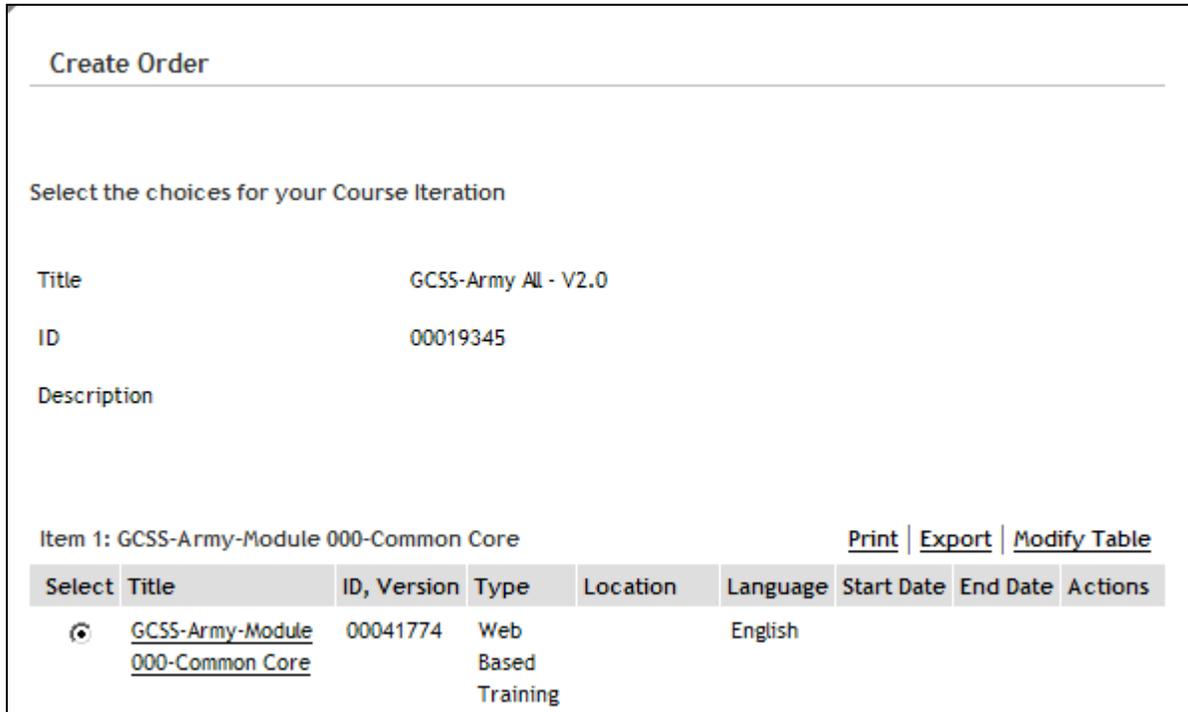
Learning Assignments [Print](#) | [Export](#) | [Modify Table](#)

Module	Assignment Type	Requirement	Details	Completion Status	Completed On
GCSS-Army Mod 0.0 - GCSS-Army Overview 010813	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated	
GCSS-Army Mod 0.1.1 - Basic Navigation 030113	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated	
GCSS-Army Mod 0.1.1 - Basic Navigation Exam [JAVA] 11/27/2012	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated	
GCSS-Army Mod 0.1.2 - Intermediate Navigation 010913	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated	
GCSS-Army Mod 0.2 - Intermediate Navigation Exam 031113	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated	
GCSS-Army Mod 0.2 - Using GCSS Army Reports 010813	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated	
GCSS-Army Mod 0.2.1 - Use GCSS - Army Reports Exam 11/27/2012	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated	

Figure 5. Title details.

Note: This is a separate window - click the Close icon () in the upper right hand corner to close it.

6. Back in the **Search** screen, click the **Register** button under the course name (**GCSS-Army-ALL V2.0**). The following screen will appear.



Create Order

Select the choices for your Course Iteration

Title: GCSS-Army ALL - V2.0
ID: 00019345
Description:

Item 1: GCSS-Army-Module 000-Common Core [Print](#) | [Export](#) | [Modify Table](#)

Select	Title	ID, Version	Type	Location	Language	Start Date	End Date	Actions
<input checked="" type="radio"/>	GCSS-Army-Module 000-Common Core	00041774	Web Based Training		English			

Figure 6. Create Order screen (top) .

Note: “Create Order” refers to creating an order (request) for the lesson. You cannot change the order of lesson titles on the screen, nor can you deselect lessons that are listed for GCSS-Army WBT. Also, there are currently seven modules, not eight (MOD 007 is under development and missing from the list).



Item 7: GCSS-Army-Module 008-End Of Course WBT Survey 05/2012 [Print](#) | [Export](#) | [Modify Table](#)

Select	Title	ID, Version	Type	Location	Language	Start Date	End Date	Actions
<input checked="" type="radio"/>	GCSS-Army-Module 008-End Of Course WBT Survey 05/2012	00031652	Web Based Training		English			

Figure 7. Create Order screen (bottom) - Continue Registration.

7. Click the **Continue Registration** button at the bottom of the screen to continue. The button will gray out and change to the word **Processing...** while registration is being completed.
8. The **Registration Confirmation** screen will appear. The **Status** column will show as **Confirmed**.

Registration Confirmation

Printer Friendly Version

Order Contact

Billed To

Order Status: Confirmed

Order Number: 10995909

Order Items

Title	Learners	Delivery Type	Status	Actions
☐ GCSS-Army-ALL V 2.0				
..... GCSS-Army-Module 003/004-Organizational Supply		Web Based Training	Confirmed	Notes
..... GCSS-Army-Module 000-Common Core		Web Based Training	Confirmed	Notes
..... GCSS-Army-Module 001-Retail Supply		Web Based Training	Confirmed	Notes
..... GCSS-Army-Module 002-Material Management		Web Based Training	Confirmed	Notes
..... GCSS-Army-Module 005-Maintenance		Web Based Training	Confirmed	Notes
..... GCSS-Army-Module 006-Finance		Web Based Training	Confirmed	Notes
..... GCSS-Army-Module 008-End Of Course WBT Survey 05/2012		Web Based Training	Confirmed	Notes

Go to Enrollments

Figure 8. Registration Confirmation screen.

9. Click the **Go to Enrollments** button at the bottom of the page to continue.

Note: The Notes entry in the **Actions** column is used to add information about the lesson. Please do not use this feature at this time.

10. The **My Enrollments** screen will appear. Do not change the tab, sort, title, or “Group Courses By...” fields. Click the ‘plus’ sign (⊕) to the left of the course name to see the modular information.

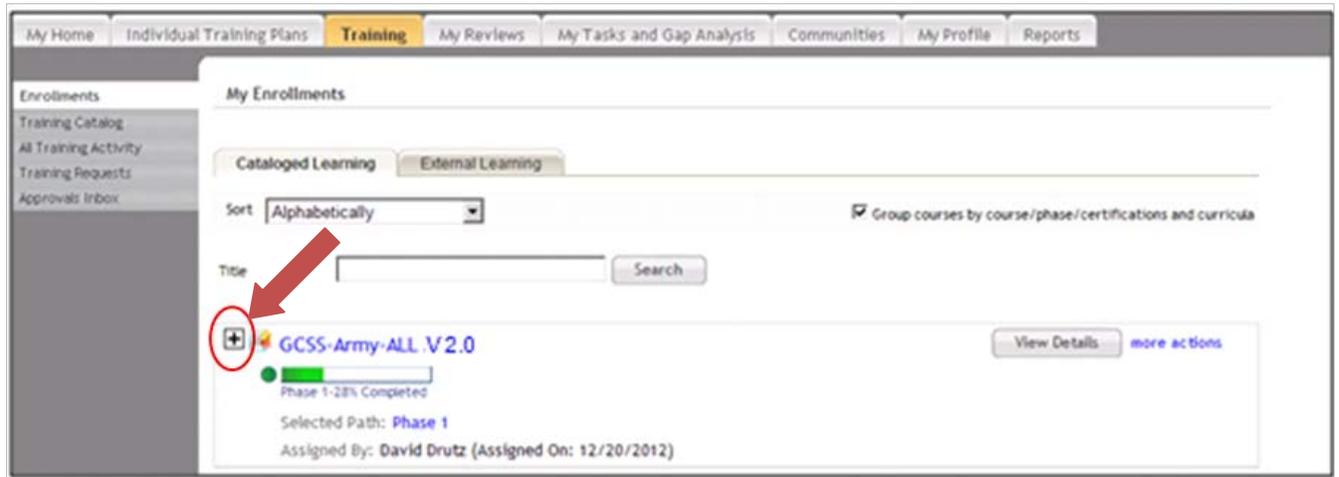


Figure 9. My Enrollments screen – collapsed course.

11. Click the ‘plus’ sign (⊕) to the left of the course name to see the lesson titles and exams associated with it.

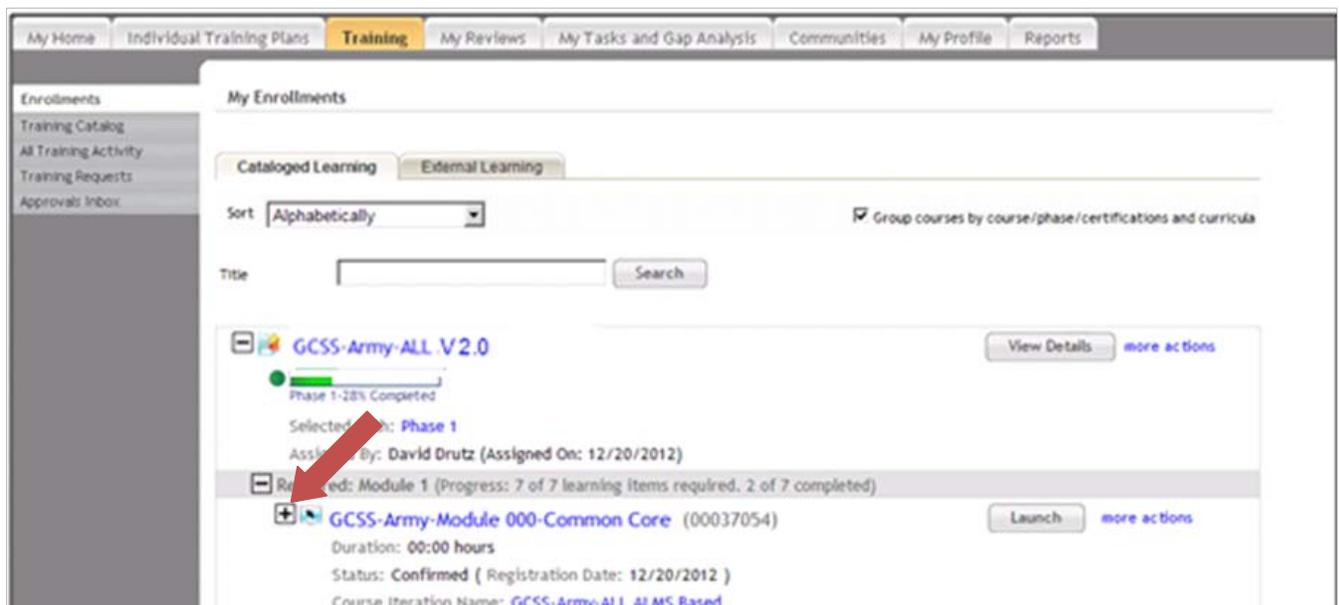


Figure 10. My Enrollments screen - collapsed module.

The screenshot shows the 'My Enrollments' interface. At the top, there are navigation tabs: My Home, Individual Training Plans, **Training**, My Reviews, My Tasks and Gap Analysis, Communities, My Profile, and Reports. On the left, a sidebar lists: Enrollments, Training Catalog, All Training Activity, Training Requests, and Approvals Inbox. The main content area is titled 'My Enrollments' and has two tabs: 'Cataloged Learning' (selected) and 'External Learning'. Below the tabs, there is a 'Sort' dropdown set to 'Alphabetically' and a checkbox for 'Group courses by course/phase/certifications and curricula' which is checked. A search box with a 'Search' button is present. The enrollment list shows:

- GCSS-Army-ALL V 2.0** (View Details, more actions)
 - Phase 1: [Progress Bar] completed
 - Selected Path: Phase 1
 - Assigned By: David Drutz (Assigned On: 12/20/2012)
- Required: Module 1** (Progress: 7 of 7 learning items required, 2 of 7 completed)
- GCSS-Army-Module 000-Common Core** (00037054) (Launch, more actions)
 - Duration: 00:00 hours
 - Status: Confirmed (Registration Date: 12/20/2012)
 - Course Iteration Name: GCSS-Army-ALL ALMS Based

Content: GCSS-Army Mod 0.0 - GCSS-Army Overview 04/2012	Status: Not Evaluated (Unlimited attempts)	Launch
Content: GCSS-Army Mod 0.1 - Basic Navigation 06/2012	Status: Not Evaluated (Unlimited attempts)	Launch
Content: GCSS-Army Mod 0.1.1 - Basic Navigation Exam [JAVA] 04/2012	Status: Not Evaluated (Unlimited attempts)	Launch
Content: GCSS-Army Mod 0.2 - Using GCSS Army Reports 04/2012	Status: Not Evaluated (Unlimited attempts)	Launch
Content: GCSS-Army Mod 0.2.1 - Use GCSS - Army Reports Exam 04/2012	Status: Not Evaluated (Unlimited attempts)	Launch

Figure 11. My Enrollments screen – expanded module.

You can ‘unexpand’ the table back to a single line list by clicking the minus sign ().

Please note that there are **TWO** “Launch” buttons, which launch different things:

- The ‘outer’ Launch button (near the three digit module number and name), which will display the module details, beginning with the **Learning Assignments** tab.
- The ‘inner’ Launch button, near the lesson name and date, which launches the lesson itself.

12. Click the inner **Launch** button to start the lesson or exam. This will take you to the table of contents (TOC) [example shown below.] Note that the TOC will appear on top of the **Learning Assignments** tab for the content you have launched. **The Learning Assignments** tab will keep track of your progress within a particular lesson.

GCSS-Army-Module 000-Common Core (00037054)

Delivery Type Web Based Training

Table of Contents

GCSS-Army Overview

[GCSS-Army Overview](#)

More Actions

[Go to Enrollments](#)

[Add to Plan](#)

[Request Offering](#)

[View Confirmation](#)

[Drop](#)

Main
Learning Assignments
Associated Learning

Completion Status Not Evaluated

Score 0

Learning Assignments [Print](#) | [Export](#) | [Modify Table](#)

Module	Assignment Type	Requirement	Details	Completion Status	Completed On	Actions
GCSS-Army Mod 0.0 - GCSS-Army Overview 04/2012	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated		
GCSS-Army Mod 0.1 - Basic Navigation 06/2012	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated		
GCSS-Army Mod 0.1.1 - Basic Navigation Exam [JAVA] 04/2012	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated		
GCSS-Army Mod 0.2 - Using GCSS Army Reports 04/2012	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated		
GCSS-Army Mod 0.2.1 - Use GCSS - Army Reports Exam 04/2012	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated		

Figure 12. Learning Assignments Tab.

Dropping a Course

The **Drop** option (in the **More Actions** box in the upper right of the **Learning Assignments** screen) allows the student to cancel participation in the course, and does not have to be confirmed. The **Drop** option is available by clicking the **more actions** link to the right of the **Launch** button. Click the **Drop** button at the bottom of the screen to drop a course.

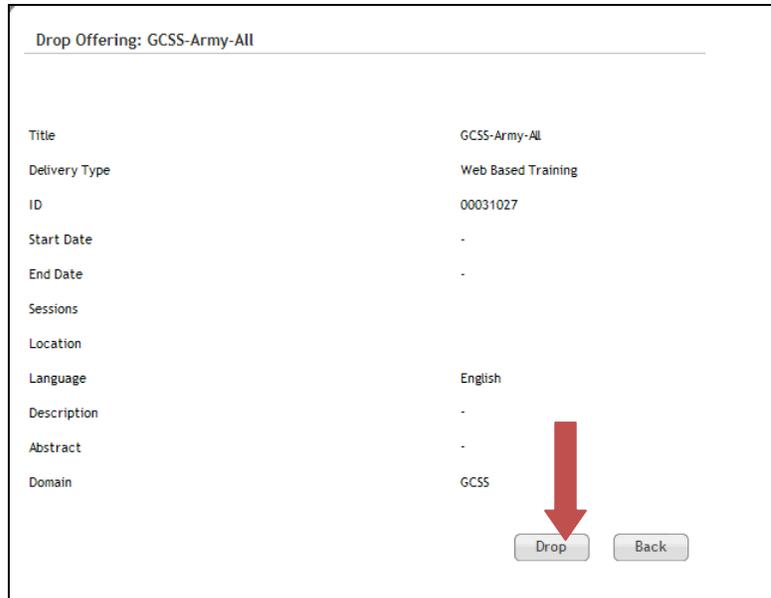


Figure 13. Drop Offering screen.

Note: Do not drop a course without contacting your supervisor for permission first. Your ALMS transcript will be considered incomplete until your GCSS-Army WBT courses have been completed (or manually waived by the LMS administrator).

Do Not Attempt to Register more than once!

Once you have registered for the GCSS-Army WBT once, do not attempt to do so again. Attempting to register for the same course a second time causes the ALMS to display the figure below.

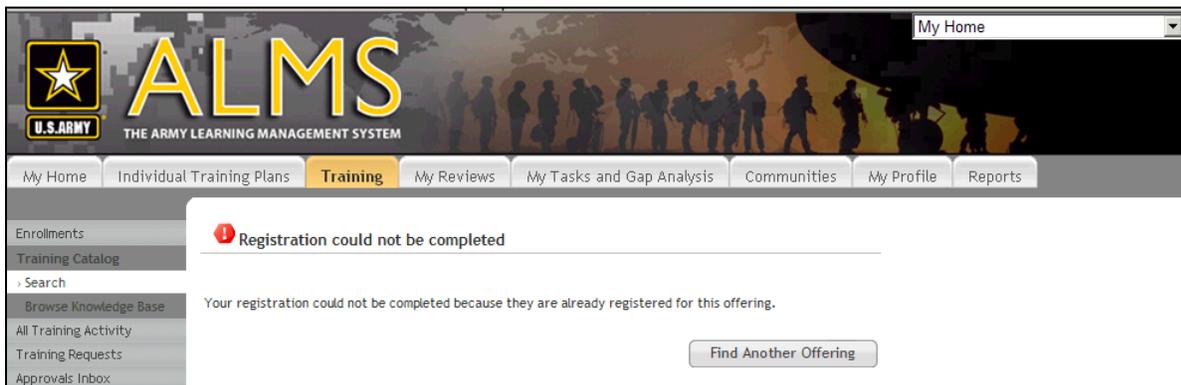


Figure 14. Registration Error.

Click the **Find Another Offering** button to return to the search process.

E-Mail notification

You will receive an e-mail similar to the one below when you have registered for the GCSS-Army WBT successfully. This e-mail should arrive shortly after registration is completed.

Welcome, <name>. You have been enrolled in GCSS-Army-ALL V2.0 Course which is managed by the Army Learning Management System (ALMS). To access the ALMS, log in to AKO and select "My Training" from the Self Service drop-down menu. The ALMS is also available on the "My Education" page. On either page, locate the ALMS box and click on the ALMS logo.

Courseware can be launched from within the Enrollments Page accessed via the "Current Enrollments" Button, or from the "Training" Tab located on the Horizontal Tab Bar. From the ALMS Homepage you may click the ALMS Tutorial link in the "Links" Button to gain insight of ALMS functionality. For help in operation of ALMS, click on the "Help" link at the right of the top edge of the ALMS Homepage, where you can access detailed instructions for ALMS functions.

If the Help or Tutorial information does not serve your needs and you need further assistance in using ALMS, please contact the Army Training Help Desk (ATHD), <https://athd.army.mil>, and use the "Ask a Question/Submit a Comment" tab to access help.

You have *180 days* to complete this course iteration starting from date of registration or start date of the course, whichever is later.

Figure 42. E-mail Notification.

Lesson Order

The modules of the "GCSS-Army-ALL V2.0" course may be taken in any order, allowing students to study whichever modules are most relevant to their responsibilities. We recommend that the Core Curriculum be taken in the order shown below. Click the 'plus' sign () to the left of the module name to expand any of the Functional Areas, the use the **Launch** button to start the lesson from there.

GCSS-Army recommends the following lesson order for new students:

- Core Curriculum
 - GCSS-Army Overview
 - Basic Navigation
 - Basic Navigation Exam
 - Intermediate Navigation
 - Intermediate Navigation Exam
 - Using GCSS-Army Reports
 - Using GCSS-Army Reports Exam
- Functional Area Overview
 - Functional Area Exam

- Additional Functional Area Lessons (Material Management and Finance Only)
 - Additional Functional Area Lesson Exams
- Other Functional Areas of Interest
 - Other Functional Areas of Interest Exams
- GCSS-Army WBT Survey

Exams may be taken separately, if desired. The Survey should not be taken until the end of the course.

Table of Contents and Lessons

When the lesson is launched, the **Table of Contents** (TOC) will appear. Select the underlined blue entry of the course name to display the SABA Player.



Figure 15. Table of Contents.

The small box at the right of the Table of Contents screen shows your progress, as follows:

Box Fill	Course Progress	Color	B&W
Empty/none	Course not started	None	None
Half Full	Course started, but not completed	Half Green	Half Grey
Full	Course completed successfully (or assessment passed)	Green	Grey
Full	Course completed unsuccessfully (or assessment failed)	Red	Grey

Notes:

- A lesson which has not been started shows an empty box.
- A lesson which is started, but not completed, shows the box as green, half-full. Such a course may be continued from the point the student closed the lesson. A prompt appears when the course is reopened, asking if the student would like to continue the lesson from the point at which it was left. If the student elects not to restart the course at that point, they are returned to the first page of the course.
- The student may continue to take the lessons in the course in this fashion until the course is completed, in which case the box changes to green and full.
- The SABA TOC may be removed in the near future. See the LESSON TOC described under **Final Notes**, below.

Table of Contents and Assessments

- All courses (except the GCSS-Army Overview) contain assessments (tests), which must be passed in order to receive certification for GCSS-Army WBT.
- Completing the course and passing the assessment at the 70% level results in a full, green box in the TOC
- Failing to pass the assessment will change the box to full and red.

It is every student's responsibility to review the materials and re-take the assessment so that the TOC box is green and full. The number of retakes is limited to three (3). Assessment information can be found in the student's transcript, along with a numerical grade.

Table of Contents and Surveys

- The GCSS-Army-ALL V2.0 course contains a survey about the WBT, which must also be completed.
- A completed survey results in a full green box in the TOC.
- An incomplete (unsubmitted) survey results in a full red box in the TOC.

The WBT's SABA Content Player

When the course is launched in the ALMS, the **SABA Content Player** will start. Click the expand icon () in the upper right corner to make the window full size.

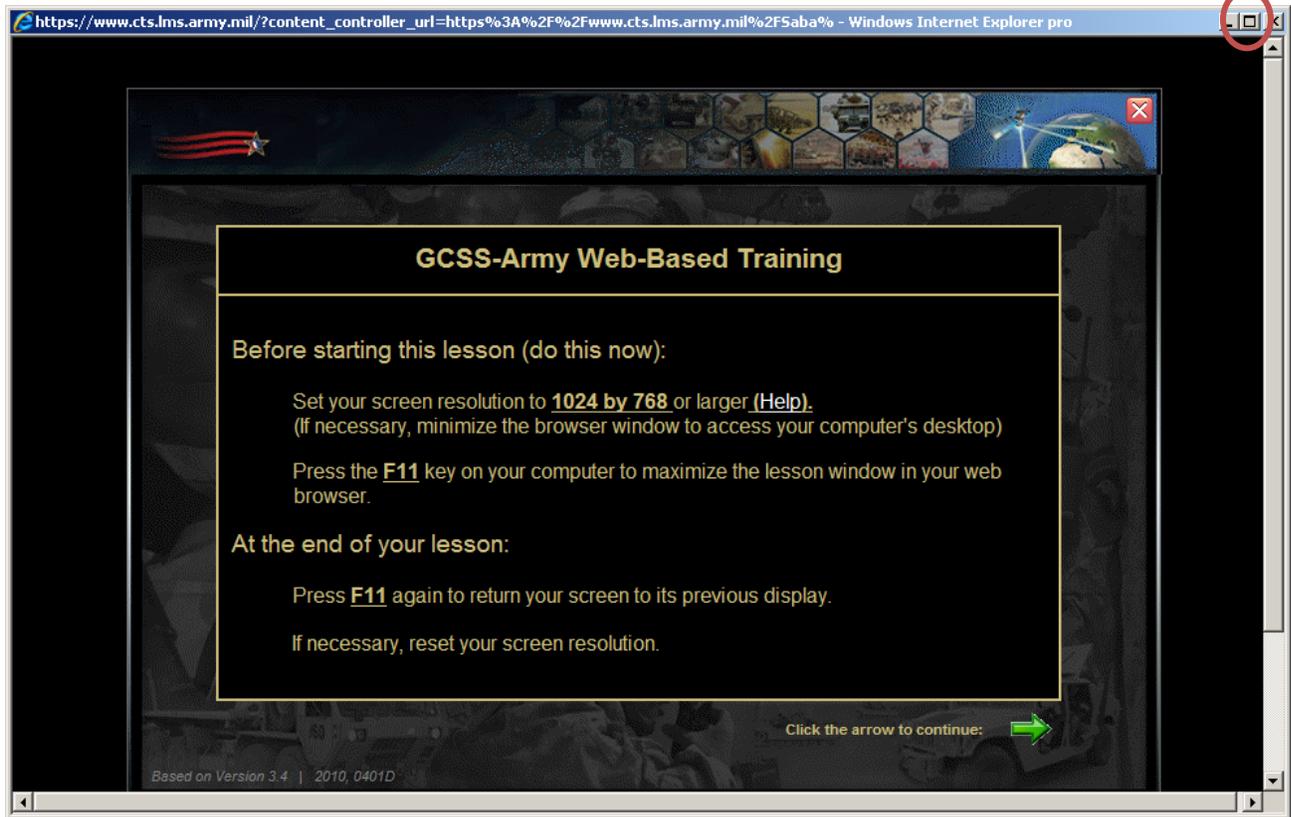


Figure 16. Course shell (full screen).

Note: The course is best when viewed at 1024 X 768 pixels and 96 DPI. If necessary, you can change your screen resolution by clicking **Start** → **Control Panel** → **Display** → **Settings** (in Win XP) and changing the settings in the **Display Settings** screen. This can be done without closing the lesson. If you cannot increase your screen resolution to 1024 X 768 pixels, contact your SASMO for assistance.

Warning: When taking WBT courses, do not close the Table of Contents (TOC) window that is open behind the SABA Content Screen. Closing this window interferes with the communication between the student and the ALMS and can cause your progress (or course completion) to be incorrectly recorded.

The TOC window is a normal component of any SABA WBT course, and in most cases, will not be noticed. If other documents or folders are open, however, the possibility of accidental closure increases. For this reason, the WBT windows should be the *only* items open on the desktop when you are taking GCSS-Army WBT training courses.

To gain the maximum screen area for the course, turn off the bottom bar of the browser (Status Bar). Select the **View** menu in Internet Explorer and *uncheck* the Status Bar option to do so.

1. Press **F11** to completely maximize the lesson window (this removes the upper Internet Explorer bars).
2. Click the green arrow () in the lower right corner to begin the course.

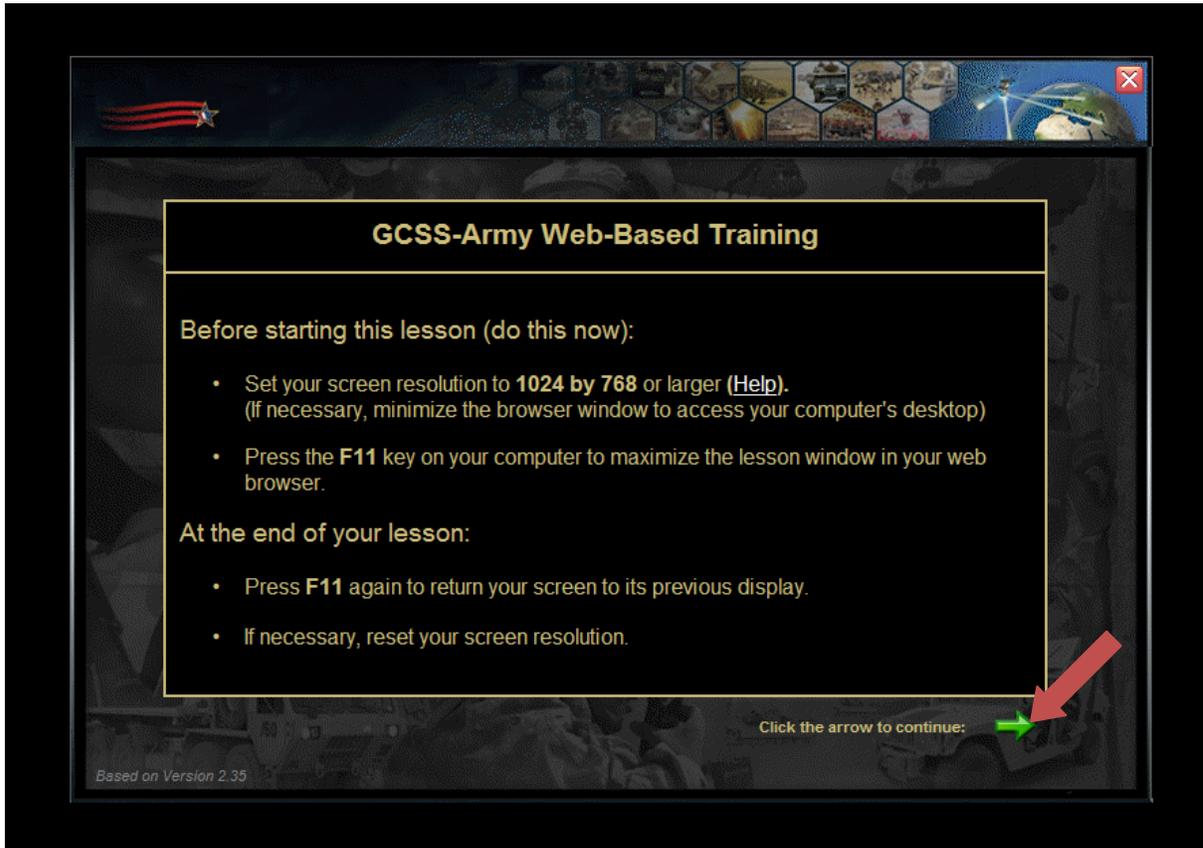


Figure 17. Course shell (maximized, no Status Bar).

3. Complete the training course by following the on-screen instructions. Use the arrow keys at the bottom right corner of the screen (, ) to move through the course. Use the **Close** icon in the upper right corner to close the lesson and return to the TOC.
4. Some courses (Basic Navigation, Intermediate Navigation, and Using Reports) contain simulations, which allow the student to get a feel for moving around in the GCSS-Army system without actually being connected to it. Such courses display several page with a graphic similar to the figure below.

Courses contain an icon () to launch the simulation in a separate window. Simulations using an icon are normally accompanied by the written procedure, also shown by clicking an icon (). The portal screen has been removed from the simulation launch, allowing the simulation to load and appear more quickly.

5. A security warning screen *may* appear (possibly more than once.) Click **Yes** to continue.

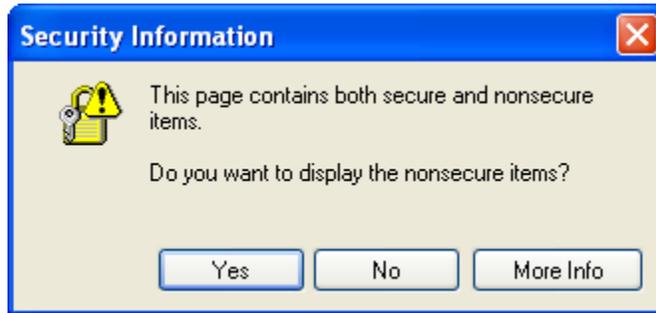


Figure 18. Security Warning.

WARNING: If using an AGM 10 machine with the Win7 operating system and I/E 9 browser to run the WBT, the phrasing of this statement is different. In this case *only*, click **No** to continue.

A blue bar will show the progress of the simulation load. **It is normal for the bar to take a few seconds to appear, and to stop moving briefly during the load process, which can take 30-60 seconds.** Progress of the simulation load can be monitored in the lower left corner of the screen. **Please be patient.** Once the simulation is loaded, response time returns to <1 second per action.



Figure 19. Simulation front screen

When finished with the simulation, click the close icon (white 'x' in white box) in the upper right of the *simulation* window. This will return you to the underlying lesson. Do not click the outer window's close icon (white 'x', red box), which will close the lesson altogether.

6. There is no **Certificate of Completion** for individual lessons, although your enrollment status will change in the **Enrollments** table. Credit is awarded after completion of the *module* (lesson(s) + exam(s), in most cases).
7. Exit the final page of the lesson by clicking the **Close Lesson** button. Be sure to press F11 to return your screen to its original size. Also be sure to reset the screen resolution and Status Bar, if necessary.
8. To close the **SABA Content Manager** screen before completing the lesson, click the **Close** icon (☒) in the upper right corner of the lesson screen. Your progress is automatically 'bookmarked' – the WBT will give the option to return to the point where you exited the next time you start the lesson.
9. The ALMS system will return you to the **My Enrollments** screen. From here, you can launch the exam for the lesson, or the next item in sequence.

Final Notes

- Click the **Lesson Navigation Help** button for additional information on the icons, rollovers, and buttons in the lesson.
- In the GCSS-Army **Help** window, the *Screen Resolution* and *Computer Safety* links are not currently active. The workaround for accessing this information is to click the colored tabs immediately to the right of the links.



Figure 20. GCSS-Army Help - Table of Contents.

- You may exit and re-enter any GCSS-Army WBT course as many times as you like. However, once you have completed the course (lessons, assessment, and survey), the listing will disappear from your Enrollments screen. Contact the ALMS Help Desk for assistance in relaunching the materials, or see **Retaking a Course** in Part 5 of this document.

- There is no time limit for the course, and students should proceed at their own pace. Timeouts and disconnects may differ based on local security policies. The ALMS will timeout after four (4) hours. The approximate time required to complete the course is shown on the **Welcome** screen.
- Once finished with the WBT, be sure to log out of AKO, and close your browser for additional security.
- **Individual and collective progress through the POI is monitored by GCSS-Army personnel and periodically reported to the Army PMO for distribution to unit commanders.** We suggest you finish the POI at least 5-10 days before the GCSS-Army IFT begins at your installation.
- **Statistics on WBT also include total time spent in the ALMS system.** Please do not rush through the WBT materials, as that fact will be noted in the reports as well.
- If you do not remember where you were in the lesson, go to the **Table of Contents** by clicking the ☰ symbol in the lower left hand of the page. The WBTs Table of Contents will appear, similar to the figure below.



Figure 21. Table of Contents Globe and Topics.

- The TOC indicators (fill and color) can be read as follows:

Circle Fill	Course Progress	Color	Text
Full	Topic Complete (Lesson Check passed)	Green	Brown
Half Full	Topic Incomplete (Lesson Check incomplete)	Brown	Brown
		Green	
Full	Topic not started	Brown	Grey

- An arrow (►) to the right of the Topic Name indicates a pop-out menu with additional sub-topics on it. There may be as many as two pop-out menus. Simply roll over the topic of interest and click to display it.



Figure 22. WBT Table of Contents with Pop-Outs.

Notes:

- Prior to summer, 2013, students had to start at the beginning of a lesson, and read each page in order the first time through the materials. The Table of Contents could then be used to 'skip around' in the lesson contents, allowing the user to jump to a specific topic.
- As of summer, 2013, the requirement to read every page has been removed and the student may skip to any page in the lesson, as soon as it is opened and the Table of Contents is displayed for the first time. The lesson cannot be closed, however, until all topics and Knowledge Checks have been successfully completed.

Completion of other lesson materials

Learning Assignments						Print Export Modify Table
Module	Assignment Type	Requirement	Details	Completion Status	Completed On	Actions
GCSS-Army Mod 0.0 - GCSS-Army Overview 04/2012	Content Module	Required	Attempts Allowed: Unlimited Score: 100.00	Successful	11/15/2012	more actions
GCSS-Army Mod 0.1 - Basic Navigation 06/2012	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated		
GCSS-Army Mod 0.1.1 - Basic Navigation Exam [JAVA] 04/2012	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated		
GCSS-Army Mod 0.2 - Using GCSS Army Reports 04/2012	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated		
GCSS-Army Mod 0.2.1 - Use GCSS - Army Reports Exam 04/2012	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated		

Figure 23. Learning Assignments tab – Table Showing Progress.

When the course content is completed, the **Learning Assignments** table will change as shown above. Note that the **Content** portion of the course has been completed successfully. At this point, the content may be re-launched, or the exam may be launched for the first time.

Note that the **Enrollments** screen has a separate **Launch** button for the exam.

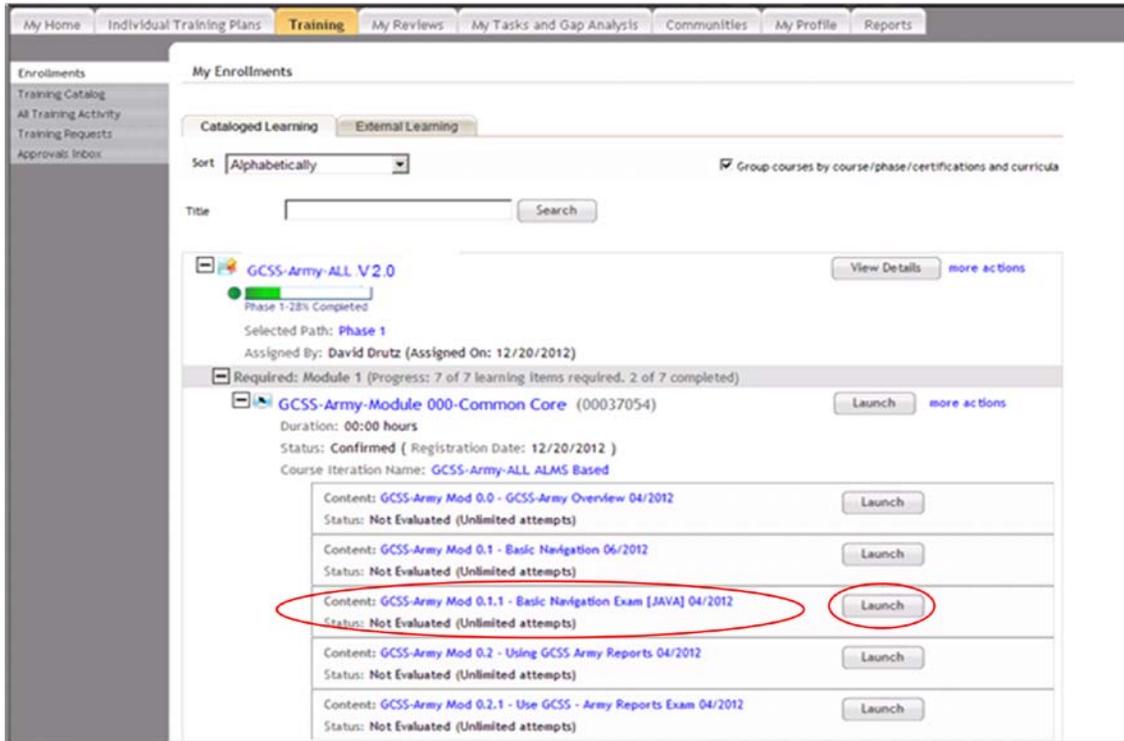


Figure 24. My Enrollments table - Launch Button for Exam.

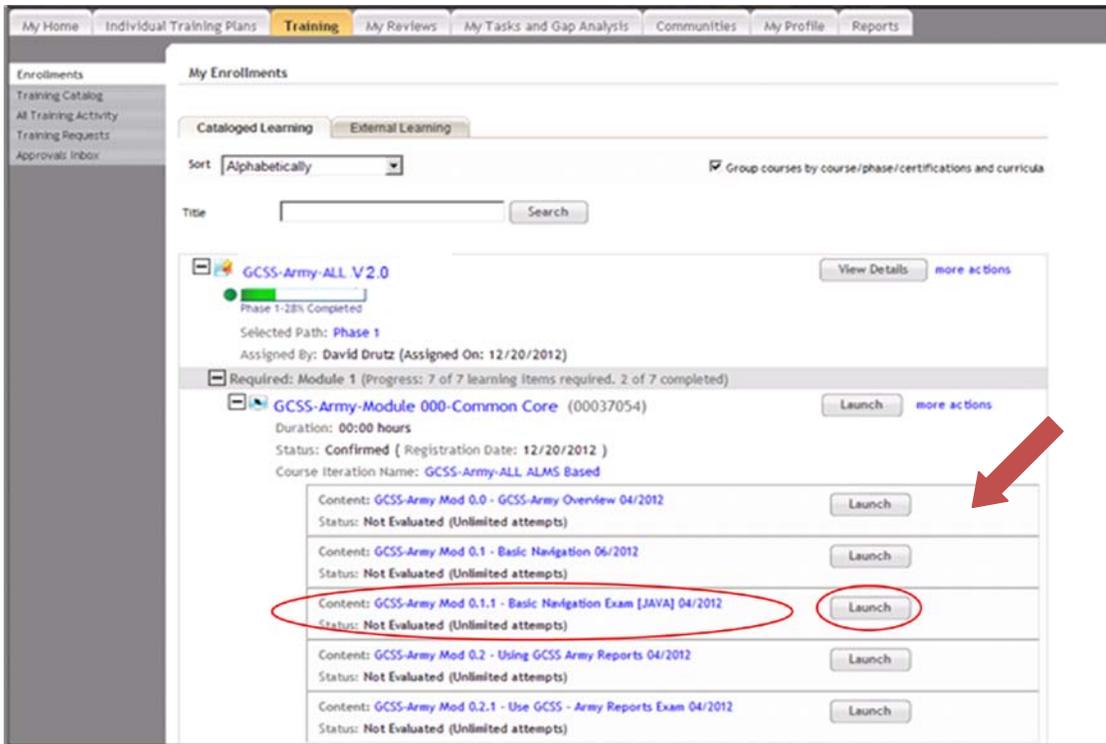


Figure 25. My Enrollments table – Basic Navigation components shown.

A multiple choice exam (see Section 3) follows the lesson material. This exam must be passed at the 70% level before credit is given. Questions are derived from the information on the lesson pages.



Figure 26. Learning Assignments Tab – Module and Exam.

When the exam is completed successfully, the **Learning Assignments** tab will change as shown below. Multiple attempts are allowed, and a score and completion status are shown on the **Learning Assignments** tab, as shown below.

GCSS-Army Mod 2.0 - Materiel Management Overview 04/2012	Content Module	Required	Attempts Allowed: Unlimited Score: 100.00	Successful	11/15/2012	Actions
GCSS-Army Mod 2.1 - Processing a Material Through GCSS-Army 04/2012	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated		
GCSS-Army Mod 8.0 - End Of Course Survey 04/2012	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated		
GCSS-Army Mod 2.0.1 - Materiel Management Overview Exam 04/2012	Content Module	Required	Attempts Allowed: Unlimited Score: 90.00	Successful	11/15/2012	Actions
GCSS-Army Mod 2.1.1 - Processing a Material Through GCSS-Army Exam 04/2012	Content Module	Required	Attempts Allowed: Unlimited	Not Evaluated		

Figure 27. Learning Assignments tab – Module and Exam Passed Successfully.

Note: All POIs have a minimum of one course and one exam. Finance and Material Management POIs have two courses and two exams; the Core Curriculum has five courses (but only three exams). Your overall task is to take a minimum of six (6) WBT courses, successfully pass the exams on four of them, and then complete the Survey as the final step.

Once all lessons and exams are completed, the student should complete the final component, which is the end-of-class WBT survey.

GCSS-Army-Module 008-End Of Course WBT Survey more actions

05/2012 (00031652)

Duration: 00:00 hours

Status: **Confirmed** (Registration Date: 12/20/2012)

Course Iteration Name: GCSS-Army-ALL V2.0

Content: GCSS-Army Mod 8.0 - End Of Course WBT Survey 05/2012

Status: Not Evaluated (Unlimited attempts)

Figure 28. My Enrollments table, Survey Entry.

At this point, the student would expand and launch the end of course survey (see Section 5).