



**DEPARTMENT OF THE ARMY**  
**OFFICE OF THE DEPUTY CHIEF OF STAFF, G-4**  
**500 ARMY PENTAGON**  
**WASHINGTON, DC 20310**

DALO-CID

MAY 30 2012

**MEMORANDUM FOR SEE DISTRIBUTION**

**SUBJECT: Coordinating Instructions for the Global Combat Support System-Army (GCSS-Army) Personnel Development Skill Identifier (PDSI) Code C1A**

**1. References:**

- a. Department of the Army Pamphlet 611-21, Smartbook, 23 November 2010.
- b. Memorandum, DALO-CI, 29 March 2012, subject: Logistics Domain Business Process Council Directive.
- c. All Army Activities (ALARACT) Message 129/12, Office of the Deputy Chief of Staff, G-1, subject: Establishment of Personnel Development Skill Identifier (PDSI) Code C1A for Global Combat Support System-Army, 0716303Z May 12.

**2. Purpose:** Provide coordinating instructions for synchronizing actions to identify, document, process, and assign a temporary Personnel Development Skill Identifier (PDSI) Code C1A for Soldiers who have demonstrated proficiency and experience with the Global Combat Support System-Army (GCSS-Army).

**3. Background:**

- a. Reference 1a., the Army has provisions to identify and assign a PDSI for Soldiers (commissioned officers, warrants officers and enlisted Soldiers) with unique skills, training, and experience. Reference 1b., on 29 March 2012, the Deputy Chief of Staff, G-4 approved the recommendation from the Logistics Domain Executive Steering Committee to assign PDSIs to GCSS-Army qualified Soldiers who meet the criteria at Appendix 1 (enclosure 1). Reference 1c., the Headquarters, Department of the Army (HQDA) G-1 established PDSI code C1A for GCSS-Army Soldiers.
- b. GCSS-Army is built on commercial, state-of-the-art, Enterprise Resource Planning software. Soldiers in the 11th Armored Cavalry Regiment (11<sup>th</sup> ACR), Fort Irwin, California; and 2<sup>nd</sup> Brigade, 1<sup>st</sup> Armored Division (2/1 AD), Fort Bliss, Texas; are operating tactical logistics using the GCSS-Army. Soldiers have received extensive training and have matured their GCSS-Army skills through hands-on, day-to-day operations. The PDSI code C1A documents GCSS-Army trained and experienced Soldiers. A list of the applicable Military Occupational Specialties is provided at Appendix 2 (enclosure 2).

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4. Instructions in this memorandum are applicable to the Army G-4, the United States Army Forces Command (FORSCOM), the FORSCOM's subordinate units (11<sup>th</sup> ACR and 2/1 AD), the U.S. Army Combined Arms Support Command (CASCOM), and the Product Management Office (PMO) GCSS-Army.
5. Summary of Procedures: The 11<sup>th</sup> ACR and 2/1 AD supervisors will observe Soldiers' performance and experience based on both their personal evaluation and PM GCSS-Army input. Supervisors and their local Access Administrators will submit to the Commander those Soldiers recommended for a PDSI. Upon Commanders' approval, the HQDA G-4 Liaison Officer (LNO) (co-located with the 11<sup>th</sup> ACR and 2/1 AD) will forward the list to CASCOM on a monthly basis. CASCOM will analyze the data and coordinate with the Army G-1 and Headquarters, U.S. Army Human Resources Command. The 11<sup>th</sup> ACR and 2/1 AD S-1 sections will annotate applicable Soldiers' records with the PDSI code. For those Soldiers not in the 11<sup>th</sup> ACR and 2/1 AD, the PM GCSS-Army will submit those names to CASCOM.
6. Roles and Responsibilities:
  - a. Army, G-46:
    - (1) Documents procedures with all stakeholders via these coordinating instructions.
    - (2) Assigns and co-locates an HQDA, G-4 LNO with the 11<sup>th</sup> ACR and 2/1 AD. The LNOs coordinate among the units, FORSCOM G-4, CASCOM, and GCSS-Army as needed to support the PDSI approval process and tracking the status.
    - (3) Monthly, the LNOs submit unit names of approved PDSI Soldiers to CASCOM (Logistics Branch Proponency Office). A sample list is provided at Appendix 3 (enclosure 3).
  - b. HQ, FORSCOM:
    - (1) Provides guidance and oversight to the 11<sup>th</sup> ACR and 2/1 AD as needed.
    - (2) Maintains status and oversees the collection, analysis, and metrics reporting.

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c. 11<sup>th</sup> ACR and 2/1 AD:

- (1) Monitors Soldier performance using GCSS-Army.
- (2) Supervisors and their local access administrators recommend, and Commanders approve, Soldiers for PDSI.
- (3) Submits signed list of names through the Army G-4 LNO for distribution to CASCOM.
- (4) Ensures the award is updated in the Soldier's personnel record.
- (5) Maintains status of Soldiers who are eligible for and have PDSIs.

d. PM, GCSS-Army:

- (1) Provides New Equipment Training (NET) and System Activity Assessment (SAA) data to first and second-line supervisors.
- (2) Provides supervisors and their local access administrators a checklist of Soldier performance standards for specific job responsibilities.
- (3) Provides the GCSS-Army Fielding Plan to CASCOM.
- (4) Submits names to CASCOM (Logistics Branch Proponency Office) for those Soldiers not in the 11<sup>th</sup> ACR and 2/1 AD.

e. CASCOM:

- (1) Conducts analysis of GCSS-Army fielding plan, future GCSS-Army PDSI requirements, and available PDSI Soldiers.
- (2) Coordinates results of analysis with the Army G-1 and the HQ, U.S. Army Human Resources Command.

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7. Metrics: HQ, FORSCOM will identify the number of Soldiers eligible to receive the PDSI and the number assigned with a PDSI.

8. Effective date: Implementation of these procedures is effective 1 June 2012 for a three-year period ending on 30 May 2015.

9. This memorandum has been coordinated with all stakeholders. The HQDA, G-4 point of contact is Scott Larrabee at commercial (703) 692-9034, DSN 222-9034, or e-mail: scott.larrabee.civ@mail.mil; HQ, FORSCOM G-4, Bryan Stone, at commercial (910) 570-6479, or e-mail: bryan.m.stone.civ@mail.mil; CASCOM, LTC Reed Hudgins, at commercial (804) 734-0315, or e-mail: reed.e.hudgins.mil@mail.mil; PM, GCSS-Army, Harold Whittington at commercial (804) 734-5631, or e-mail: harold.d.whittington.civ@mail.mil; and HQDA, G-4 Liaison (2/1 AD), CW4 Glenn Rhodes, at commercial (915) 568-2724, or e-mail: glenn.s.rhodes.mil@mail.mil.

3 Encls

  
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PM, Army Enterprise Systems Integration Program

PM, Global Combat Support System-Army

Enclosure 1

Appendix 1: Criteria

- (1) Receive GCSS-Army NET or training at accredited institution and worked for a minimum of 6 months in GCSS-Army operation.
- (2) If no NET is available, receive GCSS-Army on-the-job training (OJT) and worked for a minimum of 12 months in GCSS-Army operation.
- (3) \*Receive recommendation from supervisors and their local access administrators.
- (4) Approved by the Unit Commander.

\*Supervisors and their local access administrators will have access to the GCSS-Army System Activity Assessment Report to determine the amount of time that respective Soldiers were actually logged on and using GCSS-Army.

Enclosure 2

Appendix 2: Authorized Military Occupational Specialties Eligible to Receive PDSI  
Code C1A

1. Officers: All 90A (90A88, 90A91 & 90A92) Logistics Corps
2. Logistics Warrant Officers: Quartermaster and Ordnance :
  - 913A Armament Systems Maintenance Technician (OD)
  - 914A Allied Trades Technician (OD)
  - 915A Automotive Maintenance Technician (OD)
  - 915E Senior Automotive Maintenance Technician (OD)
  - 919A Engineer Equipment Repair Technician (OD)
  - 920A Property Accountability Technician (QM)
  - 920B Supply Systems Technician (QM)
  - 948B Electronic Systems Maintenance Technician (OD)
  - 948D Electronic Missile Systems Maintenance Warrant Officer (OD)
  - 948E Senior Electronic Systems Maintenance Warrant Officer (OD)
3. Ordnance (OD) Enlisted CMF 91 Series:
  - 91A M1 Abrams Tank System Maintainer
  - 91B Wheel Vehicle Mechanic
  - 91C Utilities Equipment Repairer
  - 91D Power-Generation Equipment Repairer
  - 91E Allied Trades Specialist
  - 91F Small Arms/Artillery Repairer
  - 91G Fire Control Repairer
  - 91H Tracked Vehicle Repairer
  - 91J Quartermaster/Chemical Equipment Repairer
  - 91K Armament Repairer
  - 91L Construction Equipment Repairer
  - 91M Bradley Fighting Vehicle System Maintainer
  - 91P Stryker System Maintainer
  - 91X Maintenance Supervisor
  - 91Z Senior Maintenance Supervisor
4. Quartermaster Enlisted CMF 92 Series:
  - 92A Automated Logistics Specialist
  - 92Y Unit Supply Specialist

Totals

- 1 AOC (Logistics Corps)
- 10 Warrant Officer MOSs (8 Ordnance & 2 Quartermaster)
- 29 Ordnance MOSs
- 2 Quartermaster MOSs

Enclosure 3

Appendix 3: Example – List of Commander approved names

SSN	NAME	PDSI-TOASSG	PDSI-ASSG-DATE	MOS/BRCH	GRADE	TRAINING-DESCRIPTION
<b>No dashes</b>			<b>yyyymm</b>			
123456789	Smith, John	C1A	201312	92A/QM	SGT	NET on 15 Jan 12